Permit #F00028408

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00028408 **Type of Permit:** FILMING **Release Date:** 06/01/2010

Production Company OPEN 4 BUSINESS PRODUCTIONS

Insured Company Name OPEN 4 BUSINESS PRODUCTIONS

Contact Phone No. 1 310-202-4436
Contact Phone No. 2 818-261-6179
Fax
Address 9336 W WASHINGTON BLVD, CULVER CITY, California 90232

Production Title PARKS & REC

Type of Production TV Sitcom

Producer Morgan Sackett

Director Michael Schur

1st AD Steve Day

Production Manager David Hyman

FilmL.A. Coordinator Daniel Alvarez

Location Manager Kyle Alexander
Primary Phone Mobile - 310-909-9064
Secondary Phone Office - 818-655-7840

Location Assistant none none
Primary Phone Office - 818-655-7840
Secondary Phone

Fees

Posting 300	$156.00
Notification Charge	$230.00
FILMLA FILM APPLICATION FEE	$625.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$900.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$2,204.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
LA CITY DEPT OF REC AND PARKS PREP-STRIKE	$150.00

Total Permit Fee $4,350.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00028408	**Location Manager**	Kyle Alexander
Production Company	OPEN 4 BUSINESS PRODUCTIONS	Primary Phone	Mobile - 310-909-9064
Insured Company	OPEN 4 BUSINESS PRODUCTIONS	Secondary Phone	Office - 818-655-7840
Production Title	PARKS & REC		

Location Address Valley Glen Community park at Ethel Av & Erwin St., Los Angeles, CA, 91401

Location Names

Location Type Park

Location Description

Prep Dates 6/2/2010 - 6/2/2010 07:00 - 19:00

Film Dates 6/3/2010 - 6/3/2010 07:00 - 01:00

Strike Dates 6/4/2010 - 6/4/2010 07:00 - 17:00

Open or Closed to the Public Open

Generic Conditions
All Vehicles must be parked legally.
Community Survey Required
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No Cast and Crew parking on areas streets.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required

Please see attached documents
Microsoft Word - A Standard Guidelines.pdf
Open4Business, Paul Boydston.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Beebe light/Nite sun	1
Cast/Crew vehicles	75
Cube Trucks	4
Generator	1
Motor Homes	4
Picture vehicles	4
Stakebed Trucks	4
Vans	4

Personnel on Location

Type	Quantity
Cast	5
Crew	70
Extras	100
Off-Duty/Retired LAPD Officer(s)	2
Rec & Park Monitor required	1

Filming Activities Drive by; Drive ups & away; Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard; bbq grills w/ open flame; digging 4'x4'x3' hole-hand dug (dig on prep day and restore on strike day, approved by Benny-park's maintenance manager; placing platform with podium on grass, PA system, placing inflatable movie screen on grass with projector; raccoon; time capsule burial scene, placing free standing play equipment on grass;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Location Notes

Coordinator Note
VALLEY GLEN PARK
6/2 PREP FROM 7A TO 7P (1MONITOR)

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Production Title	PARKS & REC		

6/3 PREP FROM 7A TO 12P (1MONITOR)
FILM FROM 12P TO 1A (2 MONITORS)

6/4 WRAP FROM 7A TO 5P (1MONITOR)

Coordinator Note 6/2 15 crew may doing a b-roll shot of the raccoon coming out of the hole they are digging...

Coordinator Note R10-054291

Parking

Base Camp
Location Type : Location
Street :

Crew Parking
Location Type : To Be Determined
Street :

Posting "No Parking" signs S/S Erwin St, Atoll Av - Ethel Av
Approximate Footage 0 - 300 **Log Number** 10-15508
Date(s) 6/3/2010 to 6/3/2010 **Time(s)** 00:00 to 00:00

Posting "No Parking" signs E/S Atoll Av, Erwin St - south 700'
Approximate Footage 0 - 300 **Log Number** 10-15508
Date(s) 6/3/2010 to 6/3/2010 **Time(s)** 00:00 to 00:00

Posting "No Parking" signs W/S Ethel Av, Erwin St - south 650'
Approximate Footage 0 - 300 **Log Number** 10-15508
Date(s) 6/3/2010 to 6/3/2010 **Time(s)** 00:00 to 00:00

Posting "No Parking" signs E/S Ethel Av, Delano St - north 100'
Approximate Footage 0 - 300 **Log Number** 10-15508
Date(s) 6/3/2010 to 6/3/2010 **Time(s)** 00:00 to 00:00

Posting "No Parking" signs B/S Mary Ellen Av, Erwin St - north 200'
Approximate Footage 0 - 300 **Log Number** 10-15508
Date(s) 6/3/2010 to 6/3/2010 **Time(s)** 00:00 to 00:00

Posting "No Parking" signs W/S Mary Ellen Av, Southern End of park - south 100'
Approximate Footage 0 - 300 **Log Number** 10-15508
Date(s) 6/3/2010 to 6/3/2010 **Time(s)** 00:00 to 00:00

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.

NOT A PERMIT

- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between parK
- patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.
- OK TO FILM AT VALLEY GLEN PARK.
- OK TO DIG A TIME CAPSULE IN A HOLE, HOLE CAN BE 4X4 AND 3 FEET DEEP ONLY.
- OK TO HAVE A PODIUM/PLATFORM & PLAYSET (FREE STANDING).
- OK TO HAVE FREE STANDING BBQ GRILLS WITH OPEN FLAME WITH FX PERMIT.

NOT A PERMIT

F-28408
OPEN 4 BUSINESS PRODUCTIONS- PARK & RECS
(VALLEY GLEN PARK)

Permit #F00028408

Appointment of Pacific Production Services
As Authorized Agent and Representative

I certify that I am a representative of Arch Y Business ("Principal") and am authorized to enter into binding contractual agreements on its behalf. I further certify that I am authorized by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical, television, commercial and other motion. picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on behalf of Principal in my capacity as its authorized representative, I appoint Pacific Production Services and it employees and agents ("PPS") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical, television, commercial and other motion. picture filming) and still photographic permits on behalf of Principal through FilmLA, Inc. for any city, county or through any other jurisdictions where FilmLA, Inc. operates, to negotiate, discuss, accept, modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and/or community guidelines applicable to any such permit); and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or its insurer) remains responsible and liable for all obligations imposed by or incidental to any permit or rider issued to Principal signed by any employee or agent of (including any coordinator, runner or messenger used by) PPS. Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints PPS as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect thereto. Any person, agency, entity, or organization (including FilmLA, Inc. and any city, county or other jurisdictions where FilmLA, Inc. operates) may rely upon this appointment and need not obtain further authorization for any act described herein. An original or faxed copy of this appointment shall be sufficient, and may be treated as an original for your purposes. The appointment may be revoked by Principal at any time in writing delivered to FilmLA, Inc., but in any case shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint PPS as agent for Principal, and based upon that authority I hereby appoint PPS as Principal's agent as set forth herein.

Date: 3/9

X _____

Representative's Signature

Paul Baydston

Representative's Name (Please Print)

Location Manager

Representative's Title (Please Print)

Arch Y Business

Name of Principal (i.e. company name) (Please Print)

9336 Washington
Culver City
90232

Principal's Mailing Address (Please Print)

Principal's Phone Number (Please Print)

Pacific Production Services
Eric Nichols, President
6513 Hollywood Blvd, Suite 214
Hollywood, CA. 90028
Ph. 323-465-9179 Fx. 323-465-9869

NOT A PERMIT